

CITY OF MELFORT

June 13, 2022

Minutes of the City of Melfort Regular Meeting held on Monday, June 13, 2022, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor George and Councillors Muntain, Phillips, Mitchell, Terry and Hoenmans (Electronic Means).

STAFF: A. Homes, City Manager; T. Wowk, Chief Financial Officer and M. Seymour, City Clerk.

ABSENT: Councillor Enge; S. Stewart, Director of Protective Services; and G. Gilmore, Director of Works & Utilities.

22-114
Phillips
Mitchell

ADOPT AGENDA:

The agenda for the June 13, 2022, Regular Council Meeting be hereby adopted as circulated. **Carried**

22-115
Mitchell
Phillips

MINUTES, REGULAR COUNCIL MEETING, MAY 9, 2022:

The minutes of the Regular Council meeting held on May 9, 2022, be hereby adopted as circulated. **Carried**

22-116
Phillips
Mitchell

PROCLAMATION:

We approve the following proclamations and that we authorize the Mayor to authenticate the same:

DATE

June 1-30

June 20-27

Carried

ORGANIZATION

Sask Parks and Recreation Assoc.

Melfort Rotary Club

PROCLAMATION

"Recreation and Parks Month"

"Rotary Week".

22-117
Phillips
Mitchell

RECORDS RETENTION AND DISPOSAL SCHEDULE APPROVAL:

Council approves the updated Records Retention and Disposal Schedule and hereby rescinds the June 14, 2004 City Records Retention and Disposal Schedule. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Melfort and District Museum-Indigenous Peoples & Archaeology Building Grand Opening Notice to Council
2. CIB – Year of the Garden Information Package
3. Government of Saskatchewan - RE: Queen Elizabeth II Platinum Jubilee Medal - referred to Administration
4. Kerri Beuker – Request for Mayor attendance at the 2022 Graduation Ceremony – referred to Administration

22-118
Mitchell
Phillips

MINUTES, COMMITTEE OF THE WHOLE, MAY 9, 2022:

That the minutes of the Committee of the Whole meeting held May 9, 2022 be hereby adopted as circulated. **Carried**

LEGISLATIVE & FINANCE DEPARTMENT REPORT

22-119
Terry
Phillips

MINUTES, COMMUNITY SERVICES COMMITTEE, MAY 25, 2022:

That the minutes for the Community Services Committee meeting held May 25, 2022 be hereby adopted as circulated. **Carried**

22-120
Muntain
Terry

MINUTES, PROTECTIVE SERVICES COMMITTEE, MAY 11, 2022:

That the minutes of the Protective Services Committee held May 11, 2022 be hereby accepted. **Carried**

22-121
Muntain
Terry

MINUTES, PROTECTIVE SERVICES COMMITTEE, JUNE 8, 2022:

That the minutes of the Protective Services Committee held June 8, 2022 be hereby accepted. **Carried**

22-122
Terry
Phillips

MELFORT PLANNING DISTRICT SUBDIVISION APPROVAL – S1/2 SEC 19-45-18 W2M:

The Council of the City of Melfort approve the subdivision of all of Lot 1, Block 1, Plan 102162779, part of Lot 2, Block 1, Plan 102162776 and all of Aspen Drive, Plan 102162776, in the S1/2 Section 19-45-18 W2M, located within the Melfort Planning District, as shown on the plan of proposed subdivision dated May 3, 2022, prepared by Meridian Surveys Ltd. subject to compliance with all municipal, provincial, and federal acts and regulations. **Carried**

22-123
Phillips
Terry

SUBDIVISION APPROVAL – WINDSOR POND NW 1/4 SEC 6 45-18-2 W2:

The Council of the City of Melfort approve the subdivision of part of NW1/4 Section 6 45-18-2 W2 located in the City of Melfort known as Windsor Pond, as shown on the plan of proposed subdivision dated May 25, 2022, prepared by Meridian Surveys Ltd. subject to compliance with all municipal, provincial, and federal acts and regulations. **Carried**

22-124
Terry
Phillips

SPRUCE HAVEN PARK ART INSTALLATION REQUEST:

Council approves the installation of a wooden gate designed and completed by the Melfort Wood Carvers at Spruce Haven Park, further we authorized the Community Service department to assist with the installation of the structure at the location requested. **Carried**

22-125
Terry
Muntain

ART ADVISORY COMMITTEE APPOINTMENT:

We appoint Councillor Enge as the chairperson for the Art Advisory Committee. **Carried**

22-126
Terry
Muntain

RCMP MUNICIPAL POLICING MULTI-YEAR FINANCIAL PLAN:

We accept and acknowledge the RCMP Municipal Police Services Multi-Year Plan, effective April 1, 2023 to March 31, 2028, and that we authorize the Mayor to execute the approval in principle. **Carried**

BUILDING PERMIT REPORT – MAY 2022

PROTECTIVE SERVICES DEPARTMENT REPORT

COMMUNITY SERVICES DEPARTMENT REPORT

22-127
Mitchell
Muntain

MINUTES, WORKS AND UTILITIES COMMITTEE, May 26, 2022:

That the minutes of the Works and Utilities Committee held May 26, 2022 be hereby adopted as circulated. **Carried**

22-128
Muntain
Mitchell

POLICY 3.7.51 SERVICE CONNECTION RATES AMENDMENT:

We approve the amendment to Policy 3.7.51 Service and Connection Rates, to increase the frontage costs to reflect increased material costs. **Carried**

WORKS & UTILITIES DEPARTMENT REPORT

22-129
Muntain
Terry

BYLAW 2022-11, GENERAL PENALTY AND ENFORCEMENT BYLAW:

That Bylaw 2022-11 being a bylaw to establish penalties and enforcement procedures for contravention of bylaws in the City of Melfort, and to repeal Bylaw 2020-01, be introduced and read a first time. **Carried**

22-130
Terry
Muntain

BYLAW 2022-11:
That Bylaw 2022-11 be read a second time. **Carried**

22-131
Muntain
Terry

BYLAW 2022-11:
That Bylaw 2022-11 be given three readings at this meeting. **Carried Unanimously**

22-132
Terry
Muntain

BYLAW 2022-11:
That Bylaw 2022-11 be read a third time and passed. **Carried**

22-133
Muntain
Terry

BYLAW 2022-12, AMEND SIGN BYLAW 2019-21:
That Bylaw 2022-12 being a bylaw to amend bylaw 2019-21 known as the Sign Bylaw, be introduced and read a first time. **Carried**

22-134
Terry
Phillips

BYLAW 2022-12:
That Bylaw 2022-12 be read a second time. **Carried**

22-135
Terry
Phillips

BYLAW 2022-12:
That Bylaw 2022-12 be given three readings at this meeting. **Carried Unanimously**

22-136
Phillips
Terry

BYLAW 2022-12:
That Bylaw 2022-12 be read a third time and passed. **Carried**

22-137
Mitchell
Muntain

BYLAW 2022-13, AMEND TRAFFIC BYLAW 2021-12:
That Bylaw 2022-13 being a bylaw to amend bylaw 2021-12 known as the Traffic Bylaw, be introduced and read a first time. **Carried**

22-138
Muntain
Mitchell

BYLAW 2022-13:
That Bylaw 2022-13 be read a second time. **Carried**

22-139
Mitchell
Muntain

BYLAW 2022-13:
That Bylaw 2022-13 be given three readings at this meeting. **Carried Unanimously**

22-140
Muntain
Mitchell

BYLAW 2022-13:
That Bylaw 2022-13 be read a third time and passed. **Carried**

22-141
Muntain
Terry

BYLAW 2022-14, AMEND FIRE & PROTECTIVE SERVICE BYLAW 2020-09:
That Bylaw 2022-14 being a bylaw to amend bylaw 2020-09 known as the Fire & Protective Service Bylaw, be introduced and read a first time. **Carried**

22-142
Muntain
Terry

BYLAW 2022-14:
That Bylaw 2022-14 be read a second time. **Carried**

22-143
Terry
Muntain

BYLAW 2022-14:

That Bylaw 2022-14 be given three readings at this meeting. **Carried Unanimously**

22-144
Muntain
Terry

BYLAW 2022-14:

That Bylaw 2022-14 be read a third time and passed. **Carried**

22-145
Terry
Muntain

BYLAW 2022-15, SNOWMOBILE BYLAW:

That Bylaw 2022-15 being a bylaw to regulate the operation of snowmobiles within the corporate boundaries of the City of Melfort, be hereby introduced and read a first time. **Carried**

Muntain
Terry

BYLAW 2022-15:

That Bylaw 2022-15 be read a second time. **Tabled**

22-146
Terry
Mitchell

MOTION TO TABLE BY-LAW 2022-15:

Deputy Mayor Terry motioned to table Bylaw 2022-15. **Carried**

22-147
Mitchell
Phillips

BYLAW 2022-16, EXEMPTION BYLAW:

That Bylaw 2022-16 being a bylaw to exempt certain properties from taxation for the year of 2022 as provided in section 262(3) of the *Cities Act* and to repeal bylaw 2022-04, be introduced and read a first time. **Carried**

22-148
Phillips
Mitchell

BYLAW 2022-16:

That Bylaw 2022-16 be read a second time. **Carried**

22-149
Mitchell
Phillips

BYLAW 2022-16:

That Bylaw 2022-16 be given three readings at this meeting. **Carried Unanimously**

22-150
Phillips
Mitchell

BYLAW 2022-16:

That Bylaw 2022-16 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- On behalf of Council Mayor George extended his welcome to Trevor Wowk and wished him well in his role of Chief Financial Officer with the City.
- Deputy Mayor Terry expressed his concern with the recent increased use of 2 wheeled scooters in city limits and directed administration to look into possible regulations.

22-151
Mitchell
Phillips

ADJOURNMENT:

That the Regular Meeting for June 13, 2022 be hereby adjourned. **Carried**

The meeting adjourned at 6:04 p.m.

Mayor

City Clerk