

# CITY OF MELFORT

February 9, 2015

Minutes of the City of Melfort Regular Meeting held on Monday, February 9, 2015, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Jung, George, Ponath, Enge and Gratton.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; B. Lutz, Community Development Manager and H. Audette, City Clerk.

15-20  
Enge  
Ponath

**MINUTES, REGULAR COUNCIL MEETING, JANUARY 12, 2015:**

That the minutes of the Regular Council meeting held on January 12, 2015, be adopted as circulated. **Carried**

15-21  
Gratton  
Enge

**MINUTES, SPECIAL COUNCIL MEETING, JANUARY 16, 2015:**

That the minutes of the Special Council meeting held on January 16, 2015, be adopted as circulated. **Carried**

15-22  
George  
Jung

**PROCLAMATIONS:**

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
February 22, 2015	Girl Guides of Canada	"Girl Guides World Thinking Day"
Mar 29 – Apr 4, 2015	TransSask Support Services, Inc.	"Transgender Awareness Week"

**Carried**

15-23  
Ponath  
Enge

**2015 BOARD & COMMITTEE APPOINTMENTS:**

That we approve the following 2015 Board and Committee appointments:

<u>Committee</u>	<u>Member</u>	<u>Expiry</u>
Community Development Advisory Committee	Dara McMunn	December 31, 2016
Wapiti Valley Regional Park	Maggie Puttick	December 31, 2016
Melfort & District Museum Board	Larry Sparks	December 31, 2016
Preservation and Rehabilitation Committee	Richelle Rogers	December 31, 2015
Preservation and Rehabilitation Committee	Laureen Debusschere	December 31, 2015

**Carried**

15-24  
Enge  
Gratton

**GRANT APPLICATION – LEGION – MUNICIPAL HERITAGE BUILDING:**

Whereas Bylaw 91-14 has declared the property known as the former SaskTel building, located on Lots 24 & 25, Block 8, Plan E4566, 103 MacLeod Avenue East, a Municipal Heritage Property;

And whereas the property owner, The Royal Canadian Legion, Melfort Branch No. 30, is submitting an application, which requires municipal approval, to the Saskatchewan Heritage Foundation for grant funding to assist in Phase 1 of the roof alteration and restoration at the SaskTel building;

Be it resolved that the Council of the City of Melfort approve the grant application to the Saskatchewan Heritage Foundation by The Royal Canadian Legion, Melfort Branch No. 30, as detailed in their letter of request dated January 30, 2015. **Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Jan. 8/15: I. Blank, SAMA CEO re: SAMA Annual Meeting – Wednesday, April 15, 2015, Queensbury Convention Centre. The Treasurer will meet with the Finance Chair to discuss the concern about completion of the roll.
2. Jan. 9/15: M. Annand, Annand Law Office re: 2015 Retainer.
3. Jan. 9/15: D. Button, SUMA President re: establishment of a Saskatchewan Association of Police Boards.
4. Jan. 20/15: Mayor Lang's response to D. Button.
5. Jan. 14/15: Hon. S. Moe, Minister of Environment re: Multi-Material Recycling Program.
6. Jan. 19/15: N. Gagne, Melfort & District Chamber of Commerce re: Annual General Meeting. Mayor Lang will present a City overview at the AGM.
7. Jan. 15/15: J. Childs, GM, Newsask Community Futures re: YBEX Awards, Sat, May 2, Carrot River Community Hall.
8. Jan. 21/15: Premier Wall re: response to Mayor's letter concerning revenue sharing.
9. Jan. 29/15: Access Communications Children's Fund re: invitation to attend donation to NEOSS.
10. Jan. 29/15: J. Bence, SK Server Intervention Program re: Serve it Right Saskatchewan.
11. Jan. 30/15: 2015 Communities in Bloom participation. Referred to Community Services.
12. Jan. 15/15: D. Lemelin, President CUPW re: request for support to save Canada Post.
13. Jan. 14/15: C. Kryzanowski, GM, Saskatchewan in motion, re: 2015 Get Our Community Moving Challenge. Referred to Community Services Committee, perhaps to begin planning for 2016.
14. Jan. 25/15: B. Khan re: suggestions to celebrate Sir John A. McDonald. Referred to Community Services Committee.
15. Jan. 28/15: V. Nordstrom, Palace Ridge Condo Assoc. re: complaint about noise level of ice plant at the Northern Lights Palace. Referred to the Community Services Director to investigate.
16. Jan. 24/15: M. Lefebvre, Elk Pointe Place Condo Assoc. re: inquiry about paving of Stovel Avenue West. Mayor Lang will consult Administration and draft a letter to forward to residents of the 100-300 blocks of Stovel Avenue West.

15-25  
Jung  
George

**MINUTES, COMMITTEE OF THE WHOLE, JANUARY 12, 2015:**

That the minutes of the Committee of the Whole meeting held on January 12, 2015, be adopted as circulated. **Carried**

15-26  
Enge  
Ponath

**2015 OPERATING BUDGET:**

That we approve the City of Melfort 2015 Budget for General Operations, Utility Operations, Landfill Operations, Waste Collection Operations and Reserves, as finalized during the Council budget sessions held December 8, 2014, January 12, and February 9, 2015. **Carried**

15-27  
Ponath  
Enge

**TAX CANCELLATIONS:**

That we approve tax cancellations in the amount of \$1,427.01, as attached. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – JANUARY, 2015****LEGISLATIVE & FINANCE DEPARTMENT REPORT**

**15-28**  
**Gratton**  
**Enge**                    **MINUTES, COMMUNITY SERVICES COMMITTEE, JANUARY 29, 2015:**  
That the minutes of the Community Services Committee meeting held on January 29, 2015, be adopted as circulated. **Carried**

**15-29**  
**Enge**  
**Gratton**                    **SIGN PERMIT FEE SCHEDULE:**  
That we approve the following sign permit fees, in accordance with Subsection 7(5)(a) of Zoning Bylaw 96-09 which comes into effect upon final reading of amending Bylaw 2015-06:

Sign Permit Fee Schedule:

- (a) Value of Construction
- (i) \$60.00 for the first \$1,000 based on the value of construction,
  - (ii) \$5.00 per \$1,000 and up, after the first \$1,000, based on the value of construction.

**Carried**

**15-30**  
**Gratton**  
**Enge**                    **2015 CITY LOT PRICES:**  
That we approve the 2015 land sale prices on the attached City of Melfort properties (all sale prices are plus GST). **Carried**

**15-31**  
**Enge**  
**Gratton**                    **DISCRETIONARY USE REQUEST – 5 POINT CONTRACTING:**  
That in accordance with subsection 10.7.2(8) of Zoning Bylaw 96-09, we grant discretionary approval to Steven Schmale, operating as 5 Point Contracting Ltd., to operate a trade workshop at 217 Burrows Avenue West, Lots 10 & 11, Block 1, Plan E4566, which is a discretionary use in a C1 – Retail Commercial District, subject to the following conditions:

- a) That there is no open exterior storage of materials on the property.
- b) Compliance with all applicable municipal, provincial and federal acts and regulations.

**Carried**

**15-32**  
**Gratton**  
**Enge**                    **DISCRETIONARY USE REQUEST – PATTISON OUTDOOR ADVERTISING:**  
That in accordance with subsection 7.7.1 of Zoning Bylaw 96-09, we grant discretionary approval to Pattison Outdoor Advertising to erect a billboard sign at 208 Saskatchewan Avenue West, Lot 4, Block 1, Plan E4566, which is a discretionary use in a C1 – Retail Commercial District, subject to compliance with all applicable municipal, provincial and federal acts and regulations. **Ponath/Jung – MOTION TABLED until March 9, 2015**

#### **BUILDING PERMIT REPORT – JANUARY, 2015**

#### **COMMUNITY SERVICES DEPARTMENT REPORT**

**15-33**  
**George**  
**Jung**                    **MINUTES, WORKS & UTILITIES COMMITTEE, JANUARY 15, 2015:**  
That the minutes of the Works & Utilities Committee meeting held on January 15, 2015, be adopted as circulated. **Carried**

**15-34**  
**George**  
**Jung**                    **MINUTES, PROTECTIVE SERVICES COMMITTEE, JANUARY 13, 2015:**  
That the minutes of the Protective Services Committee meeting held on January 13, 2015, be received. **Carried**

**15-35**  
**Jung**  
**George**                    **AMEND POLICY 3.7.51 – SERVICE CONNECTION RATES:**  
That we approve the amendment of City of Melfort Policy 3.7.51, entitled “*Service Connection Rates: Water & Sewer*”, to take effect February 10, 2015. **Carried**

#### **MUNICIPAL POLICING REPORT – DECEMBER, 2014**

#### **BYLAW ENFORCEMENT REPORT – JANUARY, 2015**

**FIRE CHIEF REPORT – JANUARY, 2015**

**WORKS & UTILITIES DEPARTMENT**

- 15-36**  
**George Jung**  
**BYLAW 2015-01:**  
That Bylaw 2015-01, being a bylaw respecting the construction of certain works as local improvements, the establishment of uniform rates and special assessments thereto, known as the Uniform Rate Bylaw, be introduced and read a first time. **Carried**
- 15-37**  
**Enge Ponath**  
**BYLAW 2015-01:**  
That Bylaw 2015-01 be read a second time. **Carried**
- 15-38**  
**Ponath Enge**  
**BYLAW 2015-01:**  
That Bylaw 2015-01 be given three readings at this meeting. **Carried Unanimously**
- 15-39**  
**Enge Gratton**  
**BYLAW 2015-01:**  
That Bylaw 2015-01 be read a third time and passed. **Carried**
- 15-40**  
**Jung George**  
**BYLAW 2015-02:**  
That Bylaw 2015-02, being a bylaw to amend Schedule 'B' of Bylaw 2007-24, known as The Cat Control Bylaw, be introduced and read a first time. **Carried**
- 15-41**  
**Enge Ponath**  
**BYLAW 2015-02:**  
That Bylaw 2015-02 be read a second time. **Carried**
- 15-42**  
**Gratton Enge**  
**BYLAW 2015-02:**  
That Bylaw 2015-02 be given three readings at this meeting. **Carried Unanimously**
- 15-43**  
**Ponath Enge**  
**BYLAW 2015-02:**  
That Bylaw 2015-02 be read a third time and passed. **Carried**
- 15-44**  
**George Jung**  
**BYLAW 2015-03:**  
That Bylaw 2015-03, being a bylaw to amend Bylaw 2003-05, known as The Dog Control Bylaw, be introduced and read a first time. **Carried**
- 15-45**  
**Enge Ponath**  
**BYLAW 2015-03:**  
That Bylaw 2015-03 be read a second time. **Carried**
- 15-46**  
**Enge Gratton**  
**BYLAW 2015-03:**  
That Bylaw 2015-03 be given three readings at this meeting. **Carried Unanimously**
- 15-47**  
**Gratton Enge**  
**BYLAW 2015-03:**  
That Bylaw 2015-03 be read a third time and passed. **Carried**

- 15-48**  
**Jung**  
**George**      **BYLAW 2015-04:**  
That Bylaw 2015-04, being a bylaw to amend Schedules 'A' and 'B' of Bylaw 2011-17, known as The Waste Collection and Disposal Bylaw, be introduced and read a first time. **Carried**
- 15-49**  
**George**  
**Jung**      **BYLAW 2015-04:**  
That Bylaw 2015-04 be read a second time. **Carried**
- 15-50**  
**Ponath**  
**Enge**      **BYLAW 2015-04:**  
That Bylaw 2015-04 be given three readings at this meeting. **Carried Unanimously**
- 15-51**  
**Enge**  
**Ponath**      **BYLAW 2015-04:**  
That Bylaw 2015-04 be read a third time and passed. **Carried**
- 15-52**  
**Jung**  
**George**      **BYLAW 2015-05:**  
That Bylaw 2015-05, being a bylaw to amend Schedule 'A' of Bylaw 2012-21, known as The Waterworks Bylaw, be introduced and read a first time. **Carried**
- 15-53**  
**Enge**  
**Gratton**      **BYLAW 2015-05:**  
That Bylaw 2015-05 be read a second time. **Carried**
- 15-54**  
**Gratton**  
**Enge**      **BYLAW 2015-05:**  
That Bylaw 2015-05 be given three readings at this meeting. **Carried Unanimously**
- 15-55**  
**Ponath**  
**Enge**      **BYLAW 2015-05:**  
That Bylaw 2015-05 be read a third time and passed. **Carried**
- 15-56**  
**Enge**  
**Gratton**      **BYLAW 2015-06:**  
That Bylaw 2015-06, being a bylaw to amend Zoning Bylaw 96-09 with respect to definitions and sign regulations, be introduced and read a first time. **Carried**

**ANNOUNCEMENTS**

- Councillor Ponath reported on the City's attendance at the 2015 SUMA Convention and congratulated city employees on receiving the Meritorious Service Award: Heather Audette, Gerald Gilmore, Kerry Holoien, Bob Leach and Herb Marshall.
- Councillor George thanked Access Communications for their \$50,000 donation to NEOSS, for playground equipment and toys for the domestic violence shelter.

- 15-57**  
**Enge**  
**Ponath**      **ADJOURNMENT:**  
That this meeting be adjourned. **Carried**

The meeting adjourned at 6:04 p.m.

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Mayor

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City Clerk