

CITY OF MELFORT

October 19, 2020

Minutes of the City of Melfort Regular Meeting held on Monday, October 19, 2020, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 5:01 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors George, Phillips, Mitchell, Benson, Terry and Hoenmans (by speakerphone).

STAFF: R. Danberg, City Manager; G. Gilmore, Director of Works & Utilities; B. Lutz, Director of Planning, Development & Community Relations; S. Peterson, City Treasurer and H. Audette, City Clerk.

On this, the last Regular meeting of this Council, Mayor Lang extended his thanks to Council for their service over the past four years and wished everyone well during the election.

20-164
Mitchell
Phillips

MINUTES, REGULAR COUNCIL, SEPTEMBER 14, 2020:

That the minutes of the Regular Council meeting held on September 14, 2020, be adopted as circulated. **Carried**

20-165
Phillips
Mitchell

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

DATE

November, 2020
October 24, 2020

ORGANIZATION

Adoption Support Centre of Sask
Rotary Club of Melfort

PROCLAMATION

"Adoption Awareness Month"
"World Polio Day"

Carried

20-166
Mitchell
Phillips

SHORT-TERM DISABILITY PLAN:

That the City of Melfort approves the amendment of the Municipalities of Saskatchewan Group Benefits Program to include a short-term, non-taxable disability benefit with a seven-day waiting period, to take effect January 1, 2021. **Carried**

20-167(a)
Terry
Phillips

AMEND RESOLUTION 20-167:

That the Water Servicing Agreement between the City of Melfort and George Sterner, as described in Resolution 20-167, be amended to extend the deadline for installation from December 31, 2020, to July 31, 2021. **Carried**

20-167
Terry
Benson

WATER SERVICING AGREEMENT – HIGHWAY 3 EAST:

That we authorize the Mayor and City Clerk to execute the Servicing Agreement between the City of Melfort and George Sterner for the extension of water services on Highway 3 East from Saskatchewan Drive South to the east property line of Blk/Par AK, Plan 88PA09101, Ext. 1, as shown in the servicing plan attached as Schedule 'B' to the agreement, as amended.

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Sep 11/20: J. Henshaw, CFIB re: nomination for Golden Scissors Award.
2. Sep 11/20: Dr. L. Rosia, Sask Polytechnic re: continuing education launch event.
3. Sep 17/20: M. Gutsch, Stats Canada re: 2021 census positions.
4. Sep 21/20: J. Macdonald, Ministry of Government Relations re: Safe Restart Program.
5. Sep 17/20: Mayor Campbell, Town of Star City re: Star City Skating Rink. Referred to Community Services.
6. Oct 15/20: Don Signori re: election signage. Referred to Community Services.

20-168
Terry
Benson

MINUTES, COMMITTEE OF THE WHOLE, SEPTEMBER 14, 2020:

That the minutes of the Committee of the Whole meeting held on September 14, 2020, be adopted as circulated. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – SEPTEMBER, 2020

3RD QUARTER FINANCIAL REPORT

LEGISLATIVE & FINANCE REPORT

20-169
Phillips
George

MINUTES, COMMUNITY SERVICES COMMITTEE, OCTOBER 7, 2020:

That the minutes of the Community Services Committee meeting held October 7, 2020, be adopted as circulated. **Carried**

The regulation of AirBnBs was referred to the Community Services Committee for investigation.

20-170
George
Phillips

NEWSASK BOARD OF DIRECTORS NOMINEE:

That we nominate Ms. Dara McMunn of Star City, Saskatchewan, to serve as director for Zone 4 on the Newsask Community Futures Development Corporation, for a second three-year term, ending 2023. **Carried**

Councillor George declared conflict as his spouse is Chairman of the North Central Health Care Foundation. He exited the meeting at 5:34 p.m.

20-171
Phillips
George

NCHCF LEASE OF HISTORIC POST OFFICE FOR GIFT SHOP:

That we authorize the Mayor and City Clerk to execute the agreement between the North Central Health Care Foundation and the City of Melfort for the lease of the north annex of the Historic Post Office to operate their gift shop, for a three-month term ending December 31, 2020. **Carried**

Councillor George returned to the meeting at 5:36 p.m.

20-172
Phillips
Mitchell

SAFE RESTART PROGRAM FUNDING:

That we approve a precommitment of 2021 capital budget to proceed in 2020 with the NLP Pool change room floor replacement in the amount of \$46,000.00, and the NLP Pool deck resurfacing in the amount of \$185,000.00, to be funded by \$180,399 of the Safe Restart Program funding and \$50,601 from the Facility Maintenance Reserve.

Further, that we approve the following operating expenditures from the Safe Restart Program funding:

Fire Department turnout gear – 6 @ \$3,800 – City 50%	\$11,400
Tablets with VPN system for remote access – 6 @ \$2,270	\$13,620
Potential deficit financing (if not utilized, amount will be transferred to 2021 designated for future safe restart items)	\$66,865

Of the total Safe Restart Program funding of \$357,447, an amount of \$85,163 remains to be applied during 2021 operating budget deliberations. **Carried**

20-173
George
Phillips

MEDICAL CLINIC LICENSE AMENDING AGREEMENT:

WHEREAS, the City of Melfort is the owner of a leasehold interest in a portion of the Melfort Wellness Centre, specifically the medical clinic;

AND WHEREAS, at their regular meeting on November 13, 2017, the City of Melfort approved the terms of the standard Medical Clinic Licensing Agreement to license a portion of the medical clinic for the commercial use of medical professionals;

BE IT RESOLVED that we approve the Medical Clinic License Amending Agreement for the term November 1, 2020 to October 31, 2029, and that we authorize the duly appointed City signatories to execute same with the Licensees of the medical clinic. **Carried**

20-174
Phillips
George

AGREEMENT FOR SALE OF LAND:

That we approve the Agreement for Sale of Land between the City of Melfort and Tonks Ventures Ltd., for the sale of Lots 25-29, Block 9, Plan P4305, known as 501 Ranson Avenue West, for the amount of \$20,000.00 plus applicable taxes. **Carried**

MUNICIPAL POLICING REPORT – AUGUST, 2020

BUILDING PERMIT REPORT – SEPTEMBER, 2020

PROTECTIVE SERVICES REPORT

COMMUNITY SERVICES REPORT

20-175
Terry
Benson

AWARD 2021 GRAVEL TENDER:

That we award the City of Melfort 2021 Gravel Tenders to Gordon Redi-Mix, Melfort, Saskatchewan, in accordance with their bid as follows:

Sub-Base Gravel	1,000 cubic yards	\$ 9,800.00 plus GST
Road Gravel	1,000 cubic yards	\$13,100.00 plus GST
Base Gravel	3,500 cubic yards	\$43,435.00 plus GST.
Carried		

WORKS & UTILITIES REPORT

ANNOUNCEMENTS

- On behalf of the Administration team, Manager Danberg thanked City Council for their tremendous public service.
- Councillor George commented that he has enjoyed his last three terms and thanked everyone, particularly the City Manager.
- Councillor Benson thanked Administration for their assistance.
- Director Lutz advised that the Melfort Trade Alliance is holding a Candidate's Forum on Wednesday, October 21st starting at 7 p.m. It will be live-streamed through YouTube and a link will be posted for the public tomorrow.
- Councillor Mitchell thanked the Mayor, Council and Administration, noting that it has been a trying time through COVID, but the health and safety of the public and staff are most important.
- Councillor Phillips thanked Mayor, Council and Administration, encouraging the public to vote either Election Day, at the Advance Polls or by mail-in ballot.
- Councillor Terry added his thanks to fellow Councillors, appreciating the cooperation from Administration and adding that it has been an honour to serve the citizens of Melfort.
- Councillor Hoenmans thanked Mayor and Council, stating that his first term has been a wonderful, learning experience.
- On behalf of Council, Mayor Lang thanked City Manager Danberg for his service and wished him all the best in his future endeavours.

20-176
Terry
Benson

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:58 p.m.

Mayor

City Clerk