

# CITY OF MELFORT

December 8, 2014

Minutes of the City of Melfort Regular Meeting held on Monday, December 8, 2014, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:01 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Jung, Phillips, George, Ponath, Enge and Gratton.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; T. Scaife, Director of Community Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

14-217  
Ponath  
Enge

## MINUTES, REGULAR COUNCIL MEETING, NOVEMBER 3, 2014:

That the minutes of the Regular Council meeting held on November 3, 2014, be adopted as circulated. **Carried**

14-218  
Phillips  
Gratton

## APPOINT STANDING COMMITTEES OF COUNCIL:

That the following Council members be appointed to the Standing Committees of Council effective January 1, 2015:

<u>STANDING COMMITTEE</u>	<u>NAME OF APPOINTEE</u>	<u>POSITION</u>
Legislative & Finance:	Brian Enge	Chairman
	Donna Ponath	Member
Community Services:	Jason Gratton	Chairman
	April Phillips	Member
Works & Utilities:	Bob Jung	Chairman
	Glenn George	Member

AND FURTHER, THAT Mayor Rick Lang be appointed an "EX-OFFICIO" voting member of each Standing Committee of Council. **Carried**

14-219  
George  
Jung

## APPOINT COUNCIL & CITY OFFICIALS TO BOARDS AND COMMITTEES:

That Council members and City officials be appointed to the following Boards and Committees effective January 1, 2015:

Airport Board Councillor Glenn George	Melfort Golf & Country Club Councillor Bob Jung
Branding Committee Councillor Donna Ponath	Melfort Planning Committee Director T. Scaife
Chamber of Commerce Councillor Bob Jung	Melfort Public Library Board Councillor April Phillips
City Beautification Committee Councillor April Phillips, Chair Councillor Donna Ponath	Municipal Health Advocacy Committee Mayor Rick Lang
Community Development Advisory Committee Councillor Brian Enge	Preservation and Rehabilitation Committee Councillor Donna Ponath
Community Justice Committee Councillor Jason Gratton	Protective Services Commission Mayor Rick Lang Councillor Glenn George Councillor Jason Gratton
Community Special Needs Transit Committee Councillor Brian Enge	Union & Personnel Committee Manager M. Hotsko, Chairman Mayor Rick Lang Clerk H. Audette

Emergency Measures Organization  
Mayor Rick Lang  
Councillor Brian Enge

Veterinary Services Board  
Councillor Bob Jung

Heritage Advisory Committee  
Councillor Donna Ponath

Wapiti Regional Library Board  
Councillor April Phillips

Melfort & District Museum Board  
Councillor Bob Jung

Wapiti Valley Regional Park Authority  
Councillor Glenn George

Melfort & District Planning Commission  
Mayor Rick Lang  
Manager M. Hotsko  
Director T. Scaife

### **Carried**

**2014-220**  
**Enge**  
**Ponath**

#### **2015 BOARD OF REVISION SERVICES:**

That we retain Gord Krismer & Associates Ltd., Regina, Saskatchewan, to provide Board of Revision services for the City of Melfort, including secretarial services, in accordance with their 2015 Board of Revision Fee Schedule. **Carried**

**2014-221**  
**Jung**  
**George**

#### **AWARD 2015 GRAVEL TENDER – MOONEY EXCAVATING:**

That we award the City of Melfort 2015 Gravel Tender to Mooney Excavating, Melfort, Saskatchewan, as follows (all prices are plus applicable taxes):

Base Gravel:	6,500 cubic yards @ \$14.75/cu yd	\$95,875.00
Sub-base Gravel:	4,000 cubic yards @ \$10.75/cu yd	\$43,000.00
Road Gravel:	3,000 cubic yards @ \$17.50/cu yd	\$52,500.00. <b>Carried</b>

**2014-222**  
**Ponath**  
**Enge**

#### **BUILDING CANADA FUND APPLICATION – PTIC-SCF:**

That we approve the City of Melfort's application under the New Building Canada Fund, Provincial-Territorial Infrastructure Component, Small Communities Fund (PTIC-SCF), as detailed in the attached worksheet, in accordance with the capital project entitled 'Phase 2 – BCF Project', proposed as part of the 2015 City of Melfort General and Utility Capital Budgets. **Carried**

#### **GENERAL SUNDRY COMMUNICATION ITEMS**

1. Oct 21/14: R. Bouvier, Teamsters Canada re: rail industry's self-regulation and fatigue management.
2. Nov 5/14: D. Button, SUMA President re: STARS request for voluntary per capita funding.
3. Nov 6/14: Struthers Lake Regional Park Board Meeting minutes.
4. Nov 5/14: RM of Flett's Springs No. 429 re: board appointments.
5. Nov 12/14: S. Boland, GM, Paragon Ag Services Ltd. re: emergency response plan. Refer to EMO.
6. Nov 18/14: R. Styles, CEO, SaskTel re: additional capacity to Melfort 4G wireless network.
7. Nov 18/14: Hon. M. Docherty, Minister of Parks, Culture & Sport re: invitation to bid to host 2019 Western Canada Summer Games. Refer to Community Services/
8. Nov 26/14: Wapiti Regional Library Press Release re: New Library Director/CEO.
9. Nov 20/14: M. Hey, SARRC re: increase in antifreeze collection incentive.
10. Nov 12/14: D. Lyon re: arena location. Mayor Lang noted that location is still a consideration and the existing Main Arena site is under study as well.
11. Nov 10/14: T. Copeland re: request for access to rear of Vanier property. The City Manager will have the Solicitor review the easement agreement and respond back to the property owner.

12. Nov 14/14: G. Hetterly, GM YourLink Inc. re: request for letter to Industry Canada stating that Melfort is underserved in Internet service.
13. Nov 28/14: M. Hovdebo, Administrator, Struthers Lake Regional Park re: request to appoint Board member. Mayor Lang will contact the Administrator and ask for her assistance in suggesting potential board members.

**2014-223**  
**Gratton**  
**Phillips**

**MINUTES, COMMITTEE OF THE WHOLE, NOVEMBER 3, 2014:**

That the minutes of the Committee of the Whole meeting held on November 3, 2014, be adopted as circulated. **Carried**

**2014-224**  
**Phillips**  
**Gratton**

**MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 2, 2014:**

That the minutes of the Committee of the Whole meeting held on December 2, 2014, be adopted as circulated. **Carried**

**2014-225**  
**Enge**  
**Ponath**

**TAX CANCELLATIONS:**

That we approve tax cancellations in the amount of \$4,609.90, as attached. **Carried**

Roll No. 403085050 should be described as a grant-in-lieu, rather than a tax incentive.

**TAX COLLECTION COMPARATIVE STATEMENT – OCTOBER & NOVEMBER, 2014**

**LEGISLATIVE & FINANCE DEPARTMENT REPORT**

**2014-226**  
**Gratton**  
**Phillips**

**MINUTES, COMMUNITY SERVICES COMMITTEE, NOVEMBER 26, 2014:**

That the minutes of the Community Services Committee meeting held on November 26, 2014, be adopted as circulated. **Carried**

**2014-227**  
**Phillips**  
**Gratton**

**MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, NOV 27, 2014:**

That the minutes of the Community Development Advisory Committee meeting held on November 27, 2014, be received. **Carried**

**BUILDING PERMIT REPORT – OCTOBER & NOVEMBER, 2014**

**COMMUNITY SERVICES DEPARTMENT REPORT**

**2014-228**  
**Ponath**  
**Enge**

**MINUTES, JOINT LEG & FINANCE/WORKS & UTILITIES, NOVEMBER 13, 2014:**

That the minutes of the joint Legislative & Finance/Works & Utilities Committee meeting held on November 13, 2014, be adopted as circulated. **Carried**

**2014-229**  
**George**  
**Jung**

**MINUTES, JOINT LEG & FINANCE/WORKS & UTILITIES, DECEMBER 3, 2014:**

That the minutes of the joint Legislative & Finance/Works & Utilities Committee meeting held on December 3, 2014, be adopted as circulated. **Carried**

**FIRE CHIEF REPORT – NOVEMBER, 2014**

Mayor Lang commended the members of the Melfort Fire Department on the tremendous job they did fighting the fire at the domestic violence shelter.

**BYLAW ENFORCEMENT REPORT – NOVEMBER, 2014**

**WORKS & UTILITIES DEPARTMENT REPORT**

- 2014-230**  
**Gratton**  
**Phillips**      **BYLAW 2014-24:**  
That Bylaw 2014-24, being a bylaw of the City of Melfort respecting buildings, be introduced and read a first time. **Carried**
- 2014-231**  
**Jung**  
**George**      **BYLAW 2014-24:**  
That Bylaw 2014-24 be read a second time. **Carried**
- 2014-232**  
**George**  
**Jung**      **BYLAW 2014-24:**  
That Bylaw 2014-24 be given three readings at this meeting. **Carried Unanimously**
- 2014-233**  
**Enge**  
**Ponath**      **BYLAW 2014-24:**  
That Bylaw 2014-24 be read a third time and passed. **Carried**
- 2014-234**  
**Phillips**  
**Gratton**      **BYLAW 2014-25:**  
That Bylaw 2014-25, being a bylaw to amend Bylaw 96-08, known as The Basic Planning Statement, be introduced and read a first time. **Carried**
- 2014-235**  
**Gratton**  
**Phillips**      **BYLAW 2014-26:**  
That Bylaw 2014-26, being a bylaw to amend Bylaw 96-09, known as the Zoning Bylaw, be introduced and read a first time. **Carried**
- 2014-236**  
**Phillips**  
**Gratton**      **BYLAW 2014-27:**  
That Bylaw 2014-27, being a bylaw to amend Bylaw 2013-15, known as *The Property Maintenance & Nuisance Abatement Bylaw*, be introduced and read a first time. **Carried**
- 2014-237**  
**Jung**  
**George**      **BYLAW 2014-27:**  
That Bylaw 2014-27 be read a second time. **Carried**
- 2014-238**  
**George**  
**Jung**      **BYLAW 2014-27:**  
That Bylaw 2014-27 be given three readings at this meeting. **Carried Unanimously**
- 2014-239**  
**Jung**  
**George**      **BYLAW 2014-27:**  
That Bylaw 2014-27 be read a third time and passed. **Carried**
- 2014-240**  
**Gratton**  
**Phillips**      **BYLAW 2014-28:**  
That Bylaw 2014-28, being a bylaw to establish the Community Development Advisory Committee and to be known as the Community Development Advisory Committee Bylaw, be introduced and read a first time. **Carried**
- 2014-241**  
**Ponath**  
**Enge**      **BYLAW 2014-28:**  
That Bylaw 2014-28 be read a second time. **Carried**
- 2014-242**  
**Enge**  
**Ponath**      **BYLAW 2014-28:**  
That Bylaw 2014-28 be given three readings at this meeting. **Carried Unanimously**

**2014-243**  
**Ponath**  
**Enge**

**BYLAW 2014-28:**

That Bylaw 2014-28 be read a third time and passed. **Carried**

**ANNOUNCEMENTS**

- Councillor Ponath expressed her excitement about Melfort being chosen as an accredited community under the Main Street Saskatchewan Program.
- Councillor George commented on the wonderful presentations from the U of S urban planning students.
- Councillor Phillips congratulated the Melfort Comets on their provincial championship.
- In reply to the letters received concerning seating at the Kerry Vickar Centre gym, Mayor Lang explained that the bleacher seating was a conscious decision made during construction in order to meet the budget and there is no alternative for seating at this time.

**2014-244**  
**George**  
**Jung**

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:01 p.m.

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Mayor

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City Clerk