

CITY OF MELFORT

June 14, 2021

Minutes of the City of Melfort Regular Meeting held on Monday, June 14, 2021, in the Kerry Vickar Centre CJVR Performing Arts Theatre, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor George and Councillors Enge, Muntain, Phillips, Mitchell, Terry and Hoenmans.

STAFF: A. Homes, City Manager; G. Gilmore, Director of Works & Utilities; B. Lutz, Director of Planning, Development & Community Relations; S. Stewart, Director of Protective Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

21-122
Terry
Muntain

MINUTES, REGULAR COUNCIL MEETING, MAY 10, 2021:

That the minutes of the Regular Council meeting held on May 10, 2021, be adopted as circulated. **Carried**

21-123
Hoenmans
Mitchell

MINUTES, SPECIAL COUNCIL MEETING, MAY 28, 2021:

That the minutes of the Special Council meeting held on May 28, 2021, be adopted as circulated. **Carried**

DELEGATIONS

Royal Canadian Legion, Melfort Branch #30

Representing the Legion, Mr. Jim Graham, President, and Mr. John Wade, 1st Vice President, appeared before Council to request their inclusion on the list of eligible organizations under Tax Receipt Policy 1.3.70, as detailed in their submission dated June 14, 2021. They explained that as part of the fabric of the community, it is important to maintain their nearly 100-year-old facility and continue to conduct important events in the community. Mayor George thanked them for their presentation.

21-124
Enge
Phillips

EXTEND SASKATCHEWAN HEALTH AUTHORITY LICENSE AGREEMENT:

WHEREAS, the City entered into a License Agreement with the Saskatchewan Health Authority on February 26, 2021, to lease the Kerry Vickar Centre for mass vaccination clinics;

BE IT RESOLVED, that the City of Melfort agrees to extend the term of the Agreement from June 30, 2021, to August 31, 2021, as requested by the SHA. **Carried**

21-125
Phillips
Enge

BOARD & COMMITTEE APPOINTMENTS:

That we approve the appointment of Dr. Michael Stoll to replace Dr. Olabode Ige and Ms. Dionne Koroll to replace Dr. Bob Degelman on the Municipal Health Advocacy Committee, for terms expiring December 31, 2021.

And further, that we approve the appointment of Mr. Darrell Farley and Dr. Jarryd Bryshun to replace Mr. Ross Mireau and Mr. David Monz on the Kipabiskau Regional Park Board, for terms expiring December 31, 2022. **Carried**

21-126
Terry
Hoenmans

CORPORATE RECORDS DESTRUCTION:

That we approve the destruction of the corporate records abandoned by the company formerly known as Thomson Meats Ltd., in accordance with the requirements of the City of Melfort Records Retention and Disposal Schedule. **Carried**

21-127
Muntain
Terry

TAX RECEIPT POLICY 1.3.70:

That we approve the amendment of City of Melfort Policy 1.3.70, entitled "*Tax Receipt Policy*", to include The Royal Canadian Legion Melfort Branch #30 as an eligible organization.

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. May 18/21: S. Weseen re: request for installation of bicycle stands. Referred to Community Services.
2. Jun 2/21: Summer Wasylyk re: request for Museum memorial to recognize the victims of residential schools. Referred to Community Services. Deputy-Mayor Phillips reported that she had the honour of attending the smudge ceremony at City Hall on June 8, 2021, to support Patricia Ballantyne on her Walk of Sorrow to Ottawa.

21-128
Mitchell
Hoemans

MINUTES, COMMITTEE OF THE WHOLE, JUNE 4, 2021:

That the minutes of the Committee of the Whole meeting held on June 4, 2021, be adopted as circulated. **Carried**

21-129
Terry
Muntain

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, MAY 27, 2021:

That the minutes of the Legislative & Finance Committee meeting held on May 27, 2021, be adopted as circulated. **Carried**

21-130
Terry
Muntain

TAX ENFORCEMENT SIX-MONTH NOTICE:

That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The Tax Enforcement Act*, on the properties identified on the following list:

Roll No.	Legal Address	Title No.
405049060	LOT: 6; BLOCK: 49; PLAN #: U1046	150886121
405049060	LOT: 7; BLOCK: 49; PLAN #: U1046	150886132
405083030	LOT: 3; BLOCK: 83; PLAN #: 65PA01775	146778317
405097210	LOT: 21; BLOCK: 97; PLAN #: 69PA06387	147612797
406062140	LOT: 14; BLOCK: 62; PLAN #: U1046	149544311
504008150	LOT: 15; BLOCK: 8; PLAN #: I362	131345344
504010060	LOT: 6; BLOCK: 10; PLAN #: I362	150774587
504010060	LOT: 6; BLOCK: 10; PLAN #: I362	150774587
504010140	LOT: 14; BLOCK: 10; PLAN #: T621	151098969
504091130	LOT: 13; BLOCK: 1; PLAN #: 73PA10486	153846849
505006010	LOT: 1; BLOCK: 6; PLAN #: G3640	151001996
505006010	LOT: 1; BLOCK: 6; PLAN #: G3640	151002559
505006010	LOT: 2; BLOCK: 6; PLAN #: G3640	151002582
505006010	LOT: 2; BLOCK: 6; PLAN #: G3640	151002593
505007190	LOT: 19; BLOCK: 7; PLAN #: G3640	130654379
604025190	LOT: 18; BLOCK: 25; PLAN #: O4710, EXT 8	141782283
604025190	LOT: 18; BLOCK: 25; PLAN #: O4710, EXT 8	141782339
604025190	LOT: 19; BLOCK: 25; PLAN #: O4710	141782340
604025190	LOT: 19; BLOCK: 25; PLAN #: O4710	141782351
605005030	LOT: 3; BLOCK: 5; PLAN #: 79PA22331	137866203
605005030	LOT: 3; BLOCK: 5; PLAN #: 79PA22331	137866203

Carried

21-131
Muntain
Terry

TAX ENFORCEMENT TRANSFER OF TITLE:

That we authorize the City Treasurer to proceed to acquire title, through Section 26(1) of *The Tax Enforcement Act*, and apply to the Registrar for transfer of title of the following properties:

Roll No.	Legal Address	Title
304011010	Lot 1, Blk/Par 11, Plan P4305	113132887
304011010	Lot 2, Blk/Par 11, Plan P4305	113132898
304014010	Lot 1, Blk/Par 14, Plan P4305	113132900
304014010	Lot 2, Blk/Par 14, Plan P4305	113132911

Carried

21-132
Terry
Muntain

2021 LANDFILL CAPITAL BUDGET:

That we approve the City of Melfort 2021 Landfill Capital Budget. **Carried**

21-133
Muntain
Terry

TAX CANCELLATIONS:

That we approve tax cancellations in the amount of \$31,668.78. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – MAY, 2021

FINANCIAL REPORT – MARCH 31, 2021

LEGISLATIVE & FINANCE REPORT

21-134
Enge
Phillips

MINUTES, COMMUNITY SERVICES COMMITTEE, MAY 26, 2021:

That the minutes of the Community Services Committee meeting held on May 26, 2021, be adopted as circulated. **Carried**

21-135
Hoenmans
Mitchell

MINUTES, PROTECTIVE SERVICES COMMITTEE, JUNE 1, 2021:

That the minutes of the Protective Services Committee meeting held on June 1, 2021, be adopted as circulated. **Carried**

21-136
Phillips
Enge

200 BLOCK OF BABINGTON SUBDIVISION:

That the Council of the City of Melfort approve the subdivision of all of Lots 1-15, Blk/Par 11, Plan Q1004 and Lots 21-30, Blk/Par 6, Plan Q1004, to create new Lots 1-12, Blk/Par 11 and Lots 16-20, Blk/Par 6, as shown on the attached Plan of Proposed Subdivision dated April 23, 2021, prepared by Catterall & Wright Consulting Engineers. **Carried**

21-137
Enge
Phillips

ELECTRONIC MESSAGE CENTRE LICENSE:

That we authorize the Mayor and City Clerk to renew the License Agreement between the City of Melfort and Pattison Media for the operation of the electronic billboard message centre on the road allowance south of the intersection of Saskatchewan Drive and Scotia Street, for a five-year term commencing October 1, 2021. **Carried**

21-138
Phillips
Enge

FACILITY FEES & CHARGES SCHEDULE:

That we rescind Resolution 21-65 passed at the April 12, 2021 Regular meeting, and that we approve the revised Community Services Department Fees and Charges, effective May 1, 2021, to April 30, 2022. **Carried**

21-139 **MUNICIPAL HEALTH ADVOCACY COMMITTEE TERMS OF REFERENCE:**
Enge That we approve the Terms of Reference dated June, 2021, for the Municipal Health
Phillips Advocacy Committee. **Carried**

21-140 **NLP POOL STAFF TRAINING POLICY 7.2.80:**
Phillips That we approve the amendment of Policy 7.2.80, entitled "*Training Assistance – Pool Staff*".
Enge **Carried**

21-141 **RCMP MUNICIPAL POLICE SERVICE MULTI-YEAR PLAN:**
Mitchell That we approve the RCMP Municipal Police Service Multi-year Plan, effective April 1, 2022 to
Hoenmans March 31, 2027, and that we authorize the Mayor to execute the approval in principle.
Carried

REPORT ON PETITION AGAINST LIMP – 200 BL CAIRNS AVE EAST

BUILDING PERMIT REPORT – MAY, 2021

MUNICIPAL POLICING REPORT – MAY, 2021

PROTECTIVE SERVICES REPORT

COMMUNITY SERVICES REPORT

On behalf of the Melfort & District Museum, Councillor Muntain invited Council to attend a soft launch of the Indigenous Peoples and Archaeology Exhibit on Monday, June 21, 2021, at 2:00 pm, which will include a smudge ceremony and bear dance. The grand opening will be held at a later date.

21-142 **MINUTES, WORKS & UTILITIES COMMITTEE, MAY 27, 2021:**
Hoenmans That the minutes of the Works & Utilities Committee meeting held on May 27, 2021, be
Mitchell adopted as circulated. **Carried**

WORKS & UTILITIES REPORT

PUBLIC HEARING – BYLAW 2021-10: ZONING BYLAW AMENDMENT

The City Clerk reported that no written or verbal submissions were received objecting to Bylaw 2021-10, a bylaw to amend Zoning Bylaw 2019-19 to rezone Lot 22 and 23, Blk/Par 122, from FUD – Future Urban Development to C3 – Shopping Centre Commercial.

21-143 **BYLAW 2021-10:**
Enge That Bylaw 2021-10, being a bylaw to amend Zoning Bylaw 2019-19, to rezone Lot 22 and 23,
Phillips Blk/Par 122, from FUD – Future Urban Development to C3 – Shopping Centre Commercial,
be read a second time. **Carried**

21-144 **BYLAW 2021-10:**
Mitchell That Bylaw 2021-10 be read a third time and passed. **Carried**
Hoenmans

21-145 **BYLAW 2021-11:**
Terry That Bylaw 2021-11, being a bylaw to repeal active bylaws of the City of Melfort, be
Muntain introduced and read a first time. **Carried**

- 21-146 Muntain Terry** **BYLAW 2021-11:**
That Bylaw 2021-11 be read a second time. **Carried**
- 21-147 Phillips Enge** **BYLAW 2021-11:**
That Bylaw 2021-11 be given three readings at this meeting. **Carried Unanimously**
- 21-148 Enge Phillips** **BYLAW 2021-11:**
That Bylaw 2021-11 be read a third time and passed. **Carried**
- 21-149 Hoenmans Mitchell** **BYLAW 2021-12:**
That Bylaw 2021-12, being a bylaw to regulate traffic and the use of public streets and to preserve order thereon, be introduced and read a first time. **Carried**
- 21-150 Mitchell Hoenmans** **BYLAW 2021-12:**
That Bylaw 2012-12 be read a second time. **Carried**
- 21-151 Hoenmans Mitchell** **BYLAW 2021-12:**
That Bylaw 2021-12 be given three readings at this meeting. **Carried Unanimously**
- 21-152 Mitchell Hoenmans** **BYLAW 2021-12:**
That Bylaw 2021-12 be read a third time and passed. **Carried**
- 21-153 Phillips Enge** **BYLAW 2021-13:**
That Bylaw 2021-13, being a bylaw to amend Zoning Bylaw 2019-19 to rezone property on the north side of Babington Avenue from FUD – Future Urban Development to R2 – Medium Density Residential, be introduced and read a first time. **Carried**
- 21-154 Terry Muntain** **BYLAW 2021-14:**
That Bylaw 2021-14, being a bylaw to establish the powers, duties and functions of the municipal officials and employees of the City and to establish who may sign specified municipal documents on behalf of the City, known as The City Administration Bylaw, be introduced and read a first time. **Carried**
- 21-155 Terry Muntain** **BYLAW 2021-14:**
That Bylaw 2021-14 be read a second time. **Carried**
- 21-156 Muntain Terry** **BYLAW 2021-14:**
That Bylaw 2021-14 be given three readings at this meeting. **Carried Unanimously**
- 21-157 Terry Muntain** **BYLAW 2021-14:**
That Bylaw 2021-14 be read a third time and passed. **Carried**

- 21-158 Hoenmans Mitchell** **BYLAW 2021-15:**
That Bylaw 2021-15, being a bylaw to undertake rolled curb, gutter & sidewalk (1.71 wide) construction as a local improvement on Cairns Avenue West 100 Block, be introduced and read a first time. **Carried**
- 21-159 Mitchell Hoenmans** **BYLAW 2021-15:**
That Bylaw 2021-15 be read a second time. **Carried**
- 21-160 Enge Phillips** **BYLAW 2021-15:**
That Bylaw 2021-15 be given three readings at this meeting. **Carried Unanimously**
- 21-161 Phillips Enge** **BYLAW 2021-15:**
That Bylaw 2021-15 be read a third time and passed. **Carried**
- 21-162 Enge Phillips** **BYLAW 2021-16:**
That Bylaw 2021-16, being a bylaw to undertake full depth pavement construction as a local improvement on Main Street 1300 & 1400 block, be introduced and read a first time. **Carried**
- 21-163 Muntain Terry** **BYLAW 2021-16:**
That Bylaw 2021-16 be read a second time. **Carried**
- 21-164 Muntain Terry** **BYLAW 2021-16:**
That Bylaw 2021-16 be given three readings at this meeting. **Carried Unanimously**
- 21-165 Terry Muntain** **BYLAW 2021-16:**
That Bylaw 2021-16 be read a third time and passed. **Carried**
- 21-166 Hoenmans Mitchell** **ADJOURNMENT:**
That this meeting be adjourned. **Carried**

The meeting adjourned at 5:59 p.m.

Mayor

City Clerk