

CITY OF MELFORT

April 6, 2020

Minutes of the City of Melfort Regular Meeting held electronically on Monday, April 6, 2020, by Zoom Meeting, Melfort, Saskatchewan, commencing at 5:01 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors George, Mitchell, Phillips, Terry, Benson and Hoenmans.

STAFF: R. Danberg, City Manager; G. Gilmore, Director of Works & Utilities; B. Lutz, Director of Planning, Development & Community Relations; S. Stewart, Director of Protective Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

Mayor Lang acknowledged the second anniversary of the Humboldt Broncos bus crash and observed that the City of Humboldt is in our thoughts today.

20-39
Hoenmans
Phillips

MINUTES, REGULAR COUNCIL, MARCH 9, 2020:

That the minutes of the Regular Council meeting held on March 9, 2020, be adopted as circulated. **Carried**

20-40
Terry
Benson

AMEND 2020 CAPITAL BUDGET – WATERMAIN REPLACEMENT:

That we approve the amendment of the 2020 Utility Capital Budget to fund the over budget tender amount for the 700 block of Main Street, 300 Burrows Ave East and 200 Saskatchewan Drive East (rear lane) watermain replacement capital projects. The over-expenditure of \$57,867.00 will be funded by deferring the Hwy 3 Waterline Extension project, which had a budgeted amount of \$112,413.00, to a future date. **Carried**

20-41
Phillips
Hoenmans

ART ADVISORY COMMITTEE APPOINTMENT:

That we approve the appointment of Terry Sparks to represent the Beautification Committee on the Art Advisory Committee, with a term ending December 31, 2020. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Melfort & District Museum 2019 Annual Report.
2. Mar 19/20: Hon. L. Carr, Minister of Government Relations re: 2020 education mill rates.
3. Mar 25/20: Waterworks Compliance Inspection – Human Consumptive Use.

20-42
Phillips
Hoenmans

MINUTES, COMMITTEE OF THE WHOLE, MARCH 9, 2020:

That the minutes of the Committee of the Whole meeting held on March 9, 2020, be adopted as circulated. **Carried**

20-43
Mitchell
Hoenmans

COVID-19 FINANCIAL RELIEF MEASURES:

WHEREAS, on March 11, 2020, the World Health Organization declared the spread of COVID-19 a global pandemic, which will have a devastating impact on the local economy;

BE IT RESOLVED THAT, effective immediately the City of Melfort agrees to implement measures to provide temporary financial relief to our customers in the following manner:

1. All utility disconnections will be suspended until September 30, 2020;
2. Late payment charges will be suspended on all utility accounts until September 30, 2020;
3. NSF charges on payments for property tax and utilities will be suspended until September 30, 2020;

4. The Tax Penalty Bylaw will be amended to provide property owners an additional three months (to September 30, 2020) to pay without incurring penalties on their 2020 current taxes;
5. The Tax Penalty Bylaw will be amended to suspend penalties on tax arrears from April 1, 2020, to September 30, 2020;
6. The tax enforcement process will be delayed for a three-month period to June 30, 2020, for the application of tax liens and the six month notice of arrears. **Carried**

LEGISLATIVE & FINANCE DEPARTMENT REPORT

**20-44
Phillips
George**

DISCRETIONARY USE APPLICATION – SASKSTEEL:

That in accordance with Zoning Bylaw 2019-19, Table 10-14(30) – Junk, salvage and auto wrecker yards, we grant discretionary approval to Ben Hoosier of Sask Steel to develop and operate a scrap metal and vehicle recycling facility on Lot 4, Blk/Par 115, Plan 82PA08046, 715 McDonald Avenue West, which is a discretionary use in a M2 – Heavy Industrial District, subject to:

1. Installation of a solid 3m perimeter fence and perimeter trees generally conforming to the plans submitted in the development permit; and
2. Compliance with all applicable municipal, provincial and federal acts and regulations.

Carried

PROTECTIVE SERVICES DEPARTMENT REPORT

COMMUNITY SERVICES DEPARTMENT REPORT

**20-45
Terry
Benson**

MINUTES, AIRPORT BOARD, MARCH 10, 2020:

That the minutes of the Airport Board meeting held on March 10, 2020, be received. **Carried**

WORKS & UTILITIES DEPARTMENT REPORT

Administration is meeting to review 2020 capital projects in view of the COVID-19 restrictions and will be reporting back to Council.

**20-46
Hoenmans
Mitchell**

BYLAW 2020-02:

That Bylaw 2020-02, being a bylaw to amend the Financial Services Fee Bylaw to provide economic relief during the COVID-19 pandemic, be introduced and read a first time. **Carried**

**20-47
Mitchell
Phillips**

BYLAW 2020-02:

That Bylaw 2020-02 be read a second time. **Carried**

**20-48
Mitchell
Hoenmans**

BYLAW 2020-02:

That Bylaw 2020-02 be given three readings at this meeting. **Carried Unanimously**

**20-49
Mitchell
Hoenmans**

BYLAW 2020-02:

That Bylaw 2020-02 be read a third time and passed. **Carried**

**20-50
Hoenmans
Mitchell**

BYLAW 2020-03:

That Bylaw 2020-03, being a bylaw to fix the municipal mill rate on taxable properties for the year 2020, be introduced and read a first time. **Carried**

- 20-51 Benson Terry** **BYLAW 2020-03:**
That Bylaw 2020-03 be read a second time. **Carried**
- 20-52 Hoenmans Mitchell** **BYLAW 2020-03:**
That Bylaw 2020-03 be given three readings at this meeting. **Carried Unanimously**
- 20-53 Mitchell Hoenmans** **BYLAW 2020-03:**
That Bylaw 2020-03 be read a third time and passed. **Carried**
- 20-54 Hoenmans Phillips** **BYLAW 2020-04:**
That Bylaw 2020-04, being a bylaw to provide for a base tax to be levied on taxable properties in the City of Melfort, be introduced and read a first time. **Carried**
- 20-55 Terry Benson** **BYLAW 2020-04:**
That Bylaw 2020-04 be read a second time. **Carried**
- 20-56 Phillips George** **BYLAW 2020-04:**
That Bylaw 2020-04 be given three readings at this meeting. **Carried Unanimously**
- 20-57 Mitchell Terry** **BYLAW 2020-04:**
That Bylaw 2020-04 be read a third time and passed. **Carried**
- 20-58 Hoenmans Mitchell** **BYLAW 2020-05:**
That Bylaw 2020-05, being a bylaw exempting certain property from taxation, be introduced and read a first time. **Carried**
- 20-59 Mitchell Terry** **BYLAW 2020-05:**
That Bylaw 2020-05 be read a second time. **Carried**
- 20-60 Hoenmans George** **BYLAW 2020-05:**
That Bylaw 2020-05 be given three readings at this meeting. **Carried Unanimously**
- 20-61 Mitchell Benson** **BYLAW 2020-05:**
That Bylaw 2020-05 be read a third time and passed. **Carried**
- 20-62 Hoenmans Mitchell** **BYLAW 2020-06:**
That Bylaw 2020-06, being a bylaw to amend the Tax Penalty Bylaw to provide economic relief during the COVID-19 pandemic, be introduced and read a first time. **Carried**
- 20-63 Terry Phillips** **BYLAW 2020-06:**
That Bylaw 2020-06 be read a second time. **Carried**

20-64
Benson
George

BYLAW 2020-06:

That Bylaw 2020-06 be given three readings at this meeting. **Carried Unanimously**

20-65
Mitchell
Hoenmans

BYLAW 2020-06:

That Bylaw 2020-06 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- Councillor Hoenmans encouraged people to support local businesses wherever possible during the pandemic.
- Councillor Phillips expressed gratitude to local grocery stores and businesses who have made adjustments to continue business without contact. She encouraged citizens to stay home and stressed how important it is to keep our community safe.
- Councillor Mitchell commended City administration and encouraged residents to remain respectful during this difficult time.
- Mayor Lang offered kudos to citizens for their part in practising social distancing, which is evidenced by what we are seeing in the numbers so far. Councillor Mitchell reiterated that people need to be vigilant and stay home, as the virus is in the vicinity of our City. The sooner we can flatten the curve, the sooner we can resume our lives.
- City Manager Danberg offered thanks to the Saskatchewan Health Authority and the Ministry, who have done a great job working with the cities across the province. Mayor Lang offered special thanks to our local Public Health Inspector, Ryan Philipation, for his extra efforts.
- Council members were asked to e-mail questions to the Manager in advance of the weekly Council update.

20-66
George
Terry

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:53 p.m.

Mayor

City Clerk