

**CITY OF MELFORT  
BYLAW NO. 2019-26**

**A BYLAW OF THE CITY OF MELFORT TO ESTABLISH DEVELOPMENT AND  
PLANNING FEES AND CHARGES IN THE COMMUNITY SERVICES DEPARTMENT**

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**THE COUNCIL OF THE CITY OF MELFORT, IN OPEN MEETING ASSEMBLED, ENACTS  
AS FOLLOWS:**

**Authority:**

- I. The authority for this Bylaw is Division 1, of *The Planning and Development Act, 2007* subsection 51(1), providing Council the power to prescribe a schedule of fees to be charged for the application, review, advertising, approval, enforcement, regulation and issuance of a development permit, a discretionary use, a minor variance and an amendment to an official community plan or zoning bylaw.

**Severability:**

- II. If any section, subsection, sentence, clause, phrase or other portion of this Bylaw is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of the Bylaw.

**Intent:**

- III. The purpose of this bylaw is to establish certain fees and charges, as well as related conditions or requirements for certain information requested from the Community Services Department.
  1. The aforementioned fees shall be as set out in Schedule "A", attached to and forming part of this bylaw, plus any applicable taxes.
  2. The provision of any service or information is subject to the restrictions of *The Local Authority Freedom of Information and Protection of Privacy Act*, and any other Act.
  3. Unless otherwise provided for in this bylaw, all fees prescribed in Schedule "A" shall be paid prior to the service or information being provided, or paid through a charge to a deposit account held by the City of Melfort on behalf of the person requesting the service or information.
  4. The City Treasurer shall determine the method and location of the payment of fees or deposits.
  5. If a cheque used for payment of fees or services is returned to the City of Melfort due to non-sufficient funds or closure of the account, the fee is deemed to have not been received.

**Coming Into Force:**

V. This bylaw shall come into force on the 9<sup>th</sup> day of December, 2019.

**INTRODUCED AND READ a first time this 4<sup>th</sup> day of November, 2019**

**READ A SECOND TIME this 9<sup>th</sup> day of December, 2019**

**READ A THIRD TIME AND PASSED this 9<sup>th</sup> day of December, 2019**

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**Mayor**

**SEAL**

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**City Clerk**

**CERTIFIED** a true copy of Bylaw No.  
2019-26, adopted by resolution of Council on the  
9<sup>th</sup> day of December, 2019

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City Clerk

**SCHEDULE "A" TO  
CITY OF MELFORT**

**BYLAW NO. 2019-26**

**Fees & Charges effective December 9, 2019**

**1. DEVELOPMENT AND PLANNING**

<b>Description</b>	<b>Amount of Fee</b>
Development Agreement or Servicing Agreement Fee	Where a development involves a detailed review, a plan or zoning amendment, a development agreement, a servicing agreement, detailed development conditions, liability insurance, performance bonds, caveats, or legal and professional planning advice, Council may require the applicant to pay the full cost of the additional application review and administration costs, as Council may determine by resolution. Such costs may include Council meetings, legal and professional planning costs, municipal administration fees and site inspection fees, as determined by Council. Such costs may be addressed and clarified in a development or servicing agreement
Development Appeal Fee	\$50.00
Development Permit Application Fee:	
i) Permitted Use	\$40.00
ii) Discretionary Use	\$100.00
Minor Variance Application Fee	\$50.00
Zoning Bylaw Amendment Fee:	
i) Text Amendment	\$100.00
ii) Map Amendment	\$200.00
Zoning Bylaw Compliance Certificate	\$50.00